**Mrs. Sellers’ Contract for Summative Assessment Retakes**

Please read and fill out the following information on the lines provided before coming to conference with me.

**In order to be able to START the REDO process, you must have turned in ALL formative assessments. Have you completed all of your formative assessments? (Make sure to check PowerSchool.) YES or NO**

I am starting the REDO process for my LAP Summative Assessment over \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I understand my REDO is on (or before) Friday \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at 3 pm.

You will be required to give up TWO open labs to complete the process. Please fill out the dates on the lines provided.

[Step/Open Lab #1] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

* Fill out your contract with the correct information.
* Bring this contract to Mrs. Sellers so I can write the dates in my planner. Please write the dates on the board as well.
* Conference with Mrs. Sellers about your test. *Make sure to have your dates in your planner!*
* Redo the incorrect questions on your test on a *SEPARATE piece of paper*. Explain why you got the questions wrong or how you made the correction.

[Step/ Open Lab #2] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

* Bring corrections to Mrs. Sellers to check.
* If incorrect, additional problems will be provided for you.
* Study your original summative assessment and study for your re-assessment.

[Step #3]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

* Send Mrs. Sellers an email at least 24 hours before if you are testing with the Learning Consultant or the Testing Center to ensure I get the test to the correct place.
* Take re-assessment in Ms. Treese’s open lab, the testing center, or with the Learning Consultant.

By signing below

\*you are committing to the above open labs and accept the consequence if you miss the open lab WITHOUT informing Mrs. Sellers in advance.

\*you understand the expectations listed above as well as the policies regarding the REDO process

***Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

Original Score:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Score after retake:\_\_\_\_\_\_\_\_\_\_\_\_